

ICSCC Memo No.4

June 2024

*The Official Publication of the
International Conference of Sports Car Clubs*



FROM THE PRESIDENT



We have now completed our first two race weekends.

The first non-chicane race in Portland saw a good turnout and had on and off rainy conditions. The second race was held by IRDC and had a light turnout with great weather.

I'm hoping as we start to close out spring and enter the summer months, we will see both outstanding weather and large turnouts.

Over the past two race weekends I have passed out the majority of last year's annual banquet trophies. Even though my preference would be that every trophy winner could attend the year end banquet, I realize that it is probably not going to happen in today's fast paced world.

It gave me more opportunity to visit with the winners at the track.

Excluding the new novices, I felt I had a pretty good handle on who everyone is, but here again I was surprised by a few and it was good to chat with them about their car and how the weekend was going.

While I cruised throughout the paddock looking for trophy winners, I also chatted with folks that I thought would be a great fit for next year's officer positions.

Dave Bennitt has been our insurance advisor for many years, and we have located another outstanding individual that can not only take over that role but also be our legal advisor.

I will announce this individual later once all is confirmed.

Another individual that is doing an incredible job behind the scenes is Soner Terek who has taken over the points keeper role from me.

As I have told him many times, he is way above my head and on another level as he develops new processes that can speed up the point keeping process.

You may have already seen he has had the points posted within a few days of the events completion.

Now this cannot always be the case because sometimes steward investigations take some time to gather all the facts to determine finishing positions.

Soner along with some help from Rod Davison up north are even coming up with more ideas to make the points totals more interactive and explaining how the points were accumulated.

He is also working on streamlining the responsibilities of the involved folks that make this happen.

Since we are on a roll with incredible volunteers let's talk about our novice License Director(s).

Bill Ecker our current License Director was taking a well needed weekend off at the last IRDC race.

Ahead of time he found two individuals that I happen to know quite well to fill his spot.

These individuals, Rob Scholl and Christine Horn, jumped in with both feet.

It was quite a hectic weekend for them working with the novices, but all came out well in the end.

I got to observe them developing some of their own processes to make it a better experience for the new drivers.

The one I enjoyed the most was seeing Christine at pre-grid and wondering why she was there in their PRO3 car. What she was doing was going out on track with the novices in their run group and observing how they were doing.

Even though I know we receive some input from senior drivers and turn workers I don't know how you can't get much closer than that.

I also saw Rob and Christine work through problems that arose throughout the weekend.

Last but not least, I want to thank all the tech inspectors for CSCC and IRDC for performing most of the annual tech inspections to allow for a smooth registration/tech process for the remainder of the season.

Keep the shiny side up.

Duane Martinsen
2024 Conference President

DRIVER SPOTLIGHT

An American Sedan

by Schellene Clendenin

Port Orford, Oregon, 1995. Kevin Smith, in his novice season, had just upgraded to an area license, and was driving his second race after upgrading.

During Sunday morning qualifying, driving a bright yellow 1982 Chevrolet Camaro, in the Conference E Production class, Smith totaled the car, his first.

Back then, he said, as tires were stacked four or five high and screwed together then set up at the apex on an airport circuit.

“Curbs didn’t exist at this race course,” Smith said. “I cut it a little too close.”

He hit one of the stacks with his front passenger side tire which flipped his car and broke the rear axle.

“I was sliding down the track on my roof,” he said. “Everyone there saw it. Corner workers remember seeing the big yellow car. My wife and daughter witnessed that.”

Though he was not hurt physically - the roll cage was bent on the passenger side - the accident did put a dent in his racing budget. “That car was not fixable,” he said. “I still have pictures. It was pretty ugly.”

But that wouldn’t be the end of his love for yellow race cars.

Smith, won an ICSCC season championship in



Photo courtesy Kevin Smith

The 1982 Chevrolet Camaro is back on its wheels after sliding down the track on it’s top. Kevin Smith says the color of his first race car grew on him over time.



Photo courtesy Kevin Smith

Smith and his third race car, No. 03 yellow, a 1993 Pontiac Firebird.

American Sedan for the first time in 2001. Then again in 2014, 2016, and 2023 - progressively tweaking his cars to faster and faster speeds over the intervening decades.

But back then he was in need of another race vehicle.

Before leaving Port Orford, disabled Camaro in tow, Smith was approached by fellow drivers Scott Olsen and Chris Billings, about a 1982 Camaro roller they’d bought.

“They were trying to decide whether they were going to build a Mustang or a Camaro for their American Sedan racer,” he said. By the Port Orford race, they had decided on the Mustang, leaving the Camaro languishing in Olsen’s driveway.

“I bought it from them a month or so later - for like \$300 or so - and they had to deliver it because I didn’t have a trailer,” Smith said. “I started stripping it to build into my second race car.”

This time he had his car painted yellow, and raced it from 1997 to 2007, when he bought his third race car - a factory yellow 1993 Pontiac Firebird.

“The color grew on me.”

Smith started building his current car in late 2006.

After the last race of the 2007 season he took the Camaro and Firebird into his garage and combined them.

I cannibalized the engine and transmission and sold the rear end,” he said. He sold the Camaro tub to another competitor who rebuilt it and raced it until 2014.

Continued on page 4

VOLUNTEER CORNER



The best of both worlds

by Schellene Clendenin

Robert Paxman wears many hats. As a member of Cascade Sports Car Club, he juggles the role of Vice President, Tech Chief, Weigh Master and pre-grid volunteer.

And on occasion, he exchanges a hat for a helmet as a novice driver with Conference.

You might say he's hooked on racing.

In June 2015, Paxman said, he was looking to put his 2004 Nissan Sentra SE-R Spec V on a race track.

"I heard about track days and did some online research to get my car on track," he

said. "The first one I happened upon was Cascade."

He had discovered CSCC's High Performance Driver Education track days at Portland International Raceway.

Not long after, he met Gary Bockman, a long time race competitor, instructor and race promoter at PIR. Paxman said he felt instantly connected to what

has become his race family, registering to be a member on his first day.

"It all snowballed from there," he said. "I don't think I missed a track day until 2019 when I had some back problems and missed a couple."

Then he got sidetracked.

"After about a year of track days I realized it took lot of people to put on race and track day events and started

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Photos by Doug Berger

Robert Paxman at a recent volunteer recruitment event at PIR, (top left) and competing as a novice driver in his 1993 Acura Integra (above).

MESSAGE FROM THE STEWARD



Hi All,

We are two races down and onto the third one here North of the Border at Mission Raceway Park.

As I sit here in the hotel drying off from a fairly wet TnT day, I am looking forward to seeing some good, fun, clean racing.

I'll report on this race in the next memo.

Remember the flags at the turn stations are being shown by your friends who are trying to keep you safe.

Keep a keen eye for your flag stations and the condition of the flags.

And also at the end day go meet with everyone who grids you, flags you, who times you and provides results, techs your car and gear, rescues you when needed, weighs your car when you want it and also when we require it.

There is also a lot of other people who spend countless hours preparing the event, the schedule, the track (daily), and race control who oversees and directs everything while you drive on track and off.

Really, do please give them a greet.

Cheers,
Rick Delamare
ICSCC Race Steward

Penalty Box

May 11-12 XXXII Chicane Challenge at PIR

Car #71 Group 4:
Multiple Passes under FCY,
Failing to attend Novice
Mandatory Meeting.
\$150 fine plus disqualified from
the weekend. Overruled by
License Director under duress.

Car #122 Group 2/5:
Passing under FCY while doing
Novice Observation.
\$100 fine.

Car 13 Group 4:
Pass under FCY.
\$100 fine plus 1 lap penalty.

Continued from page 2

But Smith kept the racing seat, transferring it from the original Camaro, to the second and finally placing it in his Firebird.

“It’s the only part that was on every race car,” he said.

He’s driven 03 yellow in the American Sedan class from July 2008 to today.

“It’s traction limited so making it go fast is a lot of fun,” he said.

When asked to offer advice to new drivers, Smith said, “The first thing you have to learn to do is repeat your performance lap after lap. Until you can do that you will have a hard time knowing when you are improving vs when you’re not.

“One of the hardest things I think for most new drivers to get used to is doing things the same lap after lap until they’ve got it.”

Consistency is key to figuring out whether you are improving your skill as a driver or if it’s sheer luck.”



Photo by Doug Berger

Continued from page 3

helping in hot pits” he said. Then when scales needed help, he stepped up. And when he was offered the position of Chief of Scales, also known as weigh master, he accepted that role as well.

In 2023, he became the Vice President of CSCC.

“When I’m driving I am very observant of the workers,” he said. “I...wave at the flaggers, the people in pre-grid. I understand that I can’t go have fun without the volunteers. That’s why I started volunteering.”

He said working in various volunteer disciplines has given him much appreciation for the work they do.

In 2023 he volunteered in pre-grid for the first time, quickly realizing that pre-grid workers provide the final safety check before a car goes out on track.

“As a driver, I am the first to acknowledge that if the volunteers are not there I can’t go out and have fun,” Paxman said.

But he hasn’t forgotten the reason he originally went looking for a racetrack.

During a track day this past August, Paxman was chatting with friends and fellow volunteers Brett McKown, Brian Anderson and Steve Powell.

“They were saying, ‘when are you getting a race car and getting on track?’” Paxman said. “Right then Bret Bienenrth came over and asked if I was looking for a car.”

Bienenrth invited Paxman to follow him to his paddock.

As soon as he laid eyes on the 1993 Acura Integra, Paxman was sold. “I checked it out, hopped inside it. It fit like a glove.”

Paxman sold his 2012 Nissan 370Z, making enough to buy the

Acura and race gear, and picked it up in November 2023.

Although it was already a turn key race car Paxman added a few modifications, including a removable steering wheel and proper passenger seat with a harness.

“I replaced the brakes, front rotors and ball joints,” he said. “Gave it another good once over and finally changed the oil.”

Then as a finishing touch he put his name over the driver door.

His goal is to have his Conference license in hand in time to drive in the October 12, CSCC Enduro, where he hopes to share a car with Anderson and possibly McKown.

“I want to race and have fun, maybe give Brian a run for his money, for the conference high points champion, give him some competition.”

LETTER FROM THE EDITOR



Race volunteers are a chatty bunch.

We like to swap stories and visit, make connections and just enjoy the company of folks who have the same love of sport that we do.

After a race, we often gather together at the end of day social, laughing, hugging and talking about the highlights and low points of the day.

And boy, do we love our drivers.

Because we do, I am extending an open invitation to all drivers and crew to come visit with us after the day is done.

We know that often, drivers and crew are prepping their cars to be back on track the next day, relaxing outside their trailers with family, or heading off track either with trailers in tow to make their way home or to hotel rooms for showers and an early dinner.

But some follow the the chatter of volunteers as they stroll by, talking and laughing.

And we couldn't be more delighted.

Volunteers are often thanked for being at the race track so drivers can have fun and compete, and while we appreciate it, a lot, it's a symbiotic relationship.

Like I tell the men and women parked on the grid, "without you, I'd have nothing this fun to do on a lovely warm weekend."

As my friend and fellow grid worker, Becky Pengraph so aptly puts it, "When you combine workers and drivers it builds camaraderie and a closer relationship with the drivers."

So drivers, if you have enough gas in the tank (see what I did there?) come sit under a shade tree and have a tasty beverage. Or, break bread with us, we often enjoy a meal together at the end of day, Saturday.

Just follow the folks in white.



IRDC Summer Classic featuring a Poker Race July 6-7

IRDC will host a special race at the end of the day Saturday, July 6 at its Summer Classic, followed by a BBQ and bench racing.

The theme for the race will be the Poker Challenge, which is open to all cars eligible for the NWMECS.

Expect a few wild cards to be thrown in with free T-shirts for all entrants and volunteers, courtesy of Racer on Rails!

For those not entering the Poker Race, T-Shirts will be available for pre-purchase as part of registration.



2024
 ICSCC EVENT SCHEDULE
 Championship Race Event

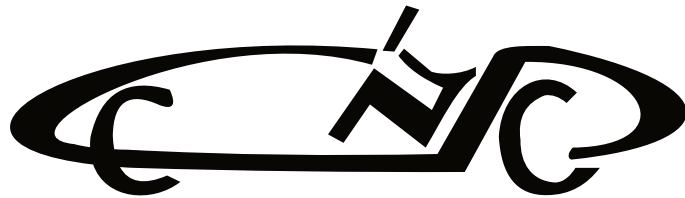
Date:	Club:	Track:
June 15-16	CSCC	PIR
July 6-7	IRDC	PR
July 20-21	IRDC	The Ridge
Aug. 10-11	CSCC	PIR
Aug. 30-Sept. 1	NWHS	QRP

Endurance Events

Oct. 12	CSCC	PIR
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Driving Schools / Test & Tune

June 14	CSCC	PIR
July 5	IRDC	PR
July 19	IRDC	The Ridge
Aug. 9	CSCC	PIR
Aug. 29	NWMS	QRP



Please go to icssc.com/forms/17_race_entry.pdf or Race Entry Forms & License Applications

CARS ON COURSE



Photos by Doug Berger



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TBA
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**Please respect our volunteers;
No calls after 9p.m.**

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CASCADE SPORTS CAR CLUB

Presents

The Chicane Challenge XXXII

June 15th and June 16th, 2024

This is a Double Race - Chicane event

Entry to PIR - No early entry on Friday until after 1:00pm unless signed up for Friday's Test and Tune or HPDE

The Bridge is open Saturday 8am to 6pm and Sunday 8am to end of day

This race is sanctioned by ICSCC, under the 2024 Competition Regulations as a championship race, organized by Cascade Sports Car Club and held at Portland International Raceway. Mike Smith, Race Chairman, may be reached at 360-518-3986 until 9 p.m. or by email at mikes@patriotfire.com

Online Registration will be available at

<http://cascade.motorsportreg.com>

ENTRIES OPEN: Upon receipt of this announcement

ENTRIES CLOSE: Postmark by: **June 12th, 2024**

ENTRY FEES:	<u>ICSCC</u> or others – (Saturday and Sunday)	\$415
	<u>Cascade Members</u> – (Saturday and Sunday)	\$395
	Saturday Only or Sunday Only (Single Race)	\$280
	ICSCC or others (3 Races - Saturday & Sunday & Mini Enduro)	\$535* 3-1 combo
	<u>Cascade Members</u> (3 Races – Saturday & Sunday & Mini Enduro)	\$515* 3-1 combo
	Additional Race Entry (Saturday, Sunday, or BOTH!)	\$175
	Mini Enduro (1 Hour) Only	\$200
	Late Entry Fees	\$ 50
	Pit/Spectator Passes	FREE
	* = GREAT VALUE	

Registrar Contact: Jamie Anderson Email: registrar@cascadesportscarclub.org

Express Tech: Once you have registered and if you have an “Annual Tech”, you may present your completed and signed “Tech Form” and logbook at Express Tech and receive your weekend “Tech Sticker”. Safety gear no longer needs to be presented at “Express Tech” if you present your current Gear Tech Sticker.

Class Rotation: Group 5

- | | | |
|---|-----|--|
| Grp #1 - A-B-C Prod, SPO-M-U, PRO3 | | Grp #6 - FV, FL, B-C-D-E-F SR, CC4, Novice O/W |
| Grp #2 - D-E-F-G Prod, SM, CSM,
CR, PRO7, HT, ITX, PRO44 | *** | Grp #7 - Novice Closed Wheel |
| Grp #3 - CF, FF, FA, FM, FC | | Grp #8 - Mini Enduro (1 Hour) |
| Grp #4 - GT1-2-3, AS, ITE, RS, ST, SST, SE46 | | Grp #9 - Nostalgic Series |
| Grp #5 - ITA-B-C-S, GTL, CT4, E-F-H Imp Prod | *** | Novice C/W – See class box on schedule |



CASCADE SPORTS CAR CLUB

Presents

The Chicane Challenge XXXII

June 15th and June 16th, 2024

Chicane Race runs from the North Pits

FRIDAY

5:00pm - 7:00pm Registration – 2nd Floor of the Tower
5:00pm - 8:00pm Tech – At scales (located near the pedestrian bridge along the pit wall)

SATURDAY

7:30am - 1:30pm Registration (See location above)
7:30am - 2:30pm Tech Inspection (See location above)
7:30am - Novice Track Tour @ Base of Tower
8:00am - **MANDATORY NOVICE MEETING WITH LICENSE DIRECTOR**
9:00am - 9:15am Qualifying Group 8
9:20am - 9:35am Practice Group 7
9:40am - 10:00am Qualifying Group 9
10:05am - 10:20am Qualifying Group 5
10:30am - 10:45am Qualifying Group 6/3
10:50am - 11:05am Qualifying Group 1
11:10am - 11:25am Qualifying Group 2
11:30am - 11:45am Qualifying Group 4
11:45am - 12:40pm LUNCH !!!

12:00pm **MANDATORY Drivers Meeting MotoX Grand Stand (Group 8 Meeting right after)**
12:15pm **MANDATORY NOVICE MEETING WITH LICENSE DIRECTOR – Following Driver’s Meeting**
12:40pm - 1:00pm **Race Group 9**
1:05pm - 1:30pm **Race Group 5**
1:40pm - 2:05pm **Race Group 6/3**
2:15pm - 2:40pm **Race Group 1**
2:45pm - 3:10pm **Race Group 2**
3:20pm - 3:45pm **Race Group 4**
4:00pm - 5:00pm **Race Group 8**
5:15pm Novice Debrief w/License Director
5:00pm DINNER!!!

SUNDAY

7:30am - 10:30am Registration
7:30am - 11:00am Tech Inspection
8:00am **MANDATORY NOVICE MEETING**
9:00am - 9:20am **Race Group 9**
9:30am - 9:50am Qualifying Group 5
10:00am - 10:20am Qualifying Group 6/3
10:30am - 10:50am Qualifying Group 1
11:00am - 11:20am Qualifying Group 2
11:30am - 11:50am Qualifying Group 4
12:00pm - 12:20pm **Race Group 9**
12:20pm - 1:20pm LUNCH !!!
12:30pm **MANDATORY Novice Meeting with License Director**
1:20pm - 1:50pm **Race Group 5**
2:00pm - 2:30pm **Race Group 6/3**
2:40pm - 3:10pm **Race Group 1**
3:20pm - 3:50pm **Race Group 2**
4:00pm - 4:30pm **Race Group 4**

Grp 1 A-B-C Prod, SPO-M-U, PRO3
Grp 2 D-E-F-G Prod, CR, PRO7, HT, SM, CSM, PRO44, ITX
Grp 3 CF, FF, FA, FM, FC
Grp 4 GT1-2-3, AS, ITE, RS, ST, SST, SE46
Grp 5 ITA-B-C-S, GTL, CT4, E-F-H Imp Prod
Grp 6 FV, FL, B-C-D-E-F SR, CC4, Novice O/W
Grp 7 Novice C/W *
Grp 8 Mini Enduro
Grp 9 Nostalgic Series

*** Novices in Group 7 have a Saturday NCW AM Practice. In with Groups 1-6 for all other sessions. Groups will be assigned by the License Director.**

Note - Start times are the times cars are released from grid, end times are checkered flag times



The **INTERNATIONAL RACE DRIVERS CLUB**
IRDC Summer Classic

**A Double Race Weekend plus, Plus, an
IRDC Special “Poker Race”
Pacific Raceways, July 6 & 7 2024**

These events are hosted by the International Race Drivers Club at Pacific Raceways under sanction of the International Conference of Sports Car Clubs, governed by 2024 ICSCC Competition Regulations.

ENTRIES OPEN:

ENTRY FORMS:

ONLINE REGISTRATION:

Upon receipt of this announcement

www.icsc.com

www.motorsportsreg.com

ENTRY FEES:

IRDC members (**Single Day**, Saturday or Sunday)

\$240

Non-IRDC members (**Single Day**, Saturday or Sunday)

\$260

IRDC members (**Both Days**)

\$425

Non-IRDC members (**Both Days**)

\$460

Additional Race Groups

\$150

IRDC special race “Poker Race”

\$195

Friday Test & Tune

\$225

Spectators and Crew members

FREE + Our Thanks!

Motorsportsreg will charge your credit card Monday.

IRDC REGISTRAR:

Jamie Anderson

tel 971-404-6738

jamiescscreg@gmail.com

RACE ELIGIBILITY:

All drivers 18 years old and over with a valid unrestricted competition license issued by ICSCC, SCCA, CACC, FIA, ASN, or NASA. Other licenses may be approved by the ICSCC License Director. Drivers 16-17 require additional waivers to participate.

The Race Chairman Karl Seeger can be reached at 206-999-1320 or IRDCracechair@outlook.com

FRIDAY TEST AND TUNE:

Race car test and tune event, rotating groups. Novice license holders authorized by the ICSCC License Director are welcome. Paddock entry restricted to participants, officials, and volunteers until 4pm.

TECHNICAL INSPECTION:

Entries with a 2024 Annual Tech sticker on your logbook can complete your race tech form at registration and receive your weekend tech sticker then and there and be good to go. Drivers without 2024 Annuals must have your car and apparel inspected by an authorized tech official. Tech officials will be roaming Friday evening or bring your car and gear to the scale station area for inspection.



Saturday – July 6th, 2024 – Rotation 6

7:30am	6:00pm	10.5 hrs.	Registration open
7:30am	12:30pm	5 hrs.	Technical Inspection
8:00am	8:30am	30 mins.	Volunteers meeting – BBQ area by playground

7:45am	8:15am	30 mins.	Novice Track Tour/Orientation
8:25am	9:15am	50 mins.	Mandatory Novice Meeting
Novice Drivers will be assigned in the appropriate Championship Group Per License Director!			

9:15am	9:32am	17 mins.	Group 3/6	Qualifying
9:39am	9:56am	17 mins.	Group 1	Qualifying
10:03am	10:20am	17 mins.	Group 4	Qualifying
10:27am	10:44am	17 mins.	Group 2/5	Qualifying
10:51am	11:08am	17 mins.	Group 8	IRDC Special Qualifying

11:08am	12:08pm	60 mins.	Lunch
11:20am	11:40am	20 mins.	Mandatory Drivers Meeting – Grandstands

12:13pm	12:42pm	25 mins.	Group 3/6	Championship Race
12:52pm	1:21pm	25 mins.	Group 1	Championship Race
1:31pm	2:00pm	25 mins.	Group 4	Championship Race
2:10pm	2:39pm	25 mins.	Group 2/5	Championship Race
2:54pm	3:34pm	40 mins.	Group 8	IRDC Special Race
4:00pm				Novice Post-Race Meeting

—> **5:00pm** **Please come to the BBQ off site at Racer on Rails!** <—

- Group 1 = A-B-C Prod, SPO-M-U, PRO-3
- Group 2 = D-E-F-G Prod, CR, PRO-7, HT, SM, CSM, PRO44, ITX
- Group 3 = CF, FF, FA, FM, FC
- Group 4 = GT1-2-3, AS, ITE, RS, ST, SE46, SST
- Group 5 = ITA-B-C-S, GTL, E-F-H Imp Prod, CT4
- Group 6 = FV, FL, CC4, B-C-D-E-F SR & Novice Open Wheel
- Group 7 = Novice Closed Wheel – **See License Director**
- Group 8 = IRDC Special





Photo by Doug Berger

Shoes for driving, crewing, or walking the paddock
“Driving Shoes Make All The Difference In Performance”

Look At These Great Options

Don't suffer from a performance disadvantage wearing the wrong shoe for your car and driving style. Each model shoe has unique features with one that is just right for you. Shoes should be tried before you purchase to ensure the perfect fit.

Come by our Mobile Showroom at the track today for a fitting.

Mention this ad for a \$10 discount on any pair of shoes.

			
Racing OMP ONE-S	Racing OMP Sport	Racing Alpinestars Tech-1 V3	Racing Chicane GT3
			
Sport Driving Chicane Women's Speedster	Walk Around Chicane Sebring	Walk Around Alpinestars Meta	Crew Chicane TSX

PUBLIC RACWAYS
OCT 8, 10, 2011

Pass Tech Inspection _____
 Car Number _____
 Class _____
 Chief Inspector _____
 Date _____

Be sure you have safety gear that passes tech. Call today for a **Free** personal safety equipment analysis conducted by "Armadillo Andy" Collins.



"Andy and crew are a quintessential part of NW Racing. Great crew and selection of parts trackside." **George Doran** – *Formula Mazda* • "Massive commitment to racing in the Northwest and across the country." **Craig Larsen** – *Formula Vee* • "My main contact with Armadillo is at the race track where Andy has provided me with quality assistance and products to keep me and my car running through the race weekends. Look forward to his weekly newsletter which are both informative and entertaining." **Bart Scott** – *Triumph GT6*



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One-eighth page: \$20 per issue for a full year, or \$25 per issue



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No user name or password needed. From there, follow directions for ordering online or contact Gerry or Sue for further info at 604-734-4721 or gerryf@telus.net. For photos prior to 2011, continue to view them instead at DotPhoto, but please do not order them from there; instead, contact us directly and we will process your order.



photo by Gerry Frechette

Racing photography by Doug Berger



Photographic prints, digital copies, t-shirts, mugs, phone/tablet covers, water bottles, mouse pads, yadda yadda, yabba dabba do.

We offer the largest selection of photos from ICSC events, visit us online at:



E-Mail: doug@dbpics.com



photo by Gerry Frechette

2024 MEMO PUBLICATION SCHEDULE

Memo is to be published on the first of each month
Please provide one week lead time for submissions